

U.S. Small Business Administration **Boise District Office** 380 E. Parkcenter Blvd., Suite 330 Boise, Idaho 83706-3965

Phone: 208-334-9004 - Fax: 208-334-9353		March 1, 2012
	<u>ext</u>	<u>e-mail address</u>
Norman E. Proctor, District Director	325	norman.proctor@sba.gov
Rod Grzadzieleski, Deputy District Director	333	rodney.grzadzieleski@sba.gov
Lance P. Foster, Lender Relations Specialist, Veterans Representative & Administrative Officer	334	lance.foster@sba.gov
Gregory M. Yerxa, Lender Relations Specialist & International Trade Officer	345	gregory.yerxa@sba.gov
Irene F. Gonzalez, 8(a) Business Opportunity Specialist & SBDC & Women's Business Representative	349	irene.gonzalez@sba.gov
Larry K. Demirelli, 8(a) Business Opportunity Specialist, PIO & SCORE	329	larry.demirelli@sba.gov

#### SCORE Receptionist – Phone 208-334-1696 – Ext 338

#### International Trade

**Jeff Deiss**, Regional Export Finance Manager Phone: 503-326-5498 One World Trade Center – 121 SW Salmon Street E-mail: ieff.deiss@trade.gov Portland, Oregon 97204 Web Site: www.export.gov/idaho

### PLP & Express Loan **Processing Center**

6501 Sylvan Road, Suite 111 Citrus Heights, CA 95610 Phone: 916-735-1200

916-735-0640 Fax:

## Standard 7(a) Loan Guaranty **Processing Center**

6501 Sylvan Road, Suite 122 Citrus Heights, CA 95610 Phone: 916-735-1500 916-735-1975

Fax:

#### Fresno, CA 93727 Phone: 800-347-0922

202-481-4674 Fax: E-mail: fsc.servicing@sba.gov

**Loan Servicing Center** 

801 R Street, Suite 101

# **Purchase Center**

145 Herndon Parkway Herndon, VA 20170 Phone: 877-488-4364

E-mail: loanresolution@sba.gov

### Loan Questions: 7aquestions@sba.gov

#### Web Sites

Boise District Office: www.sba.gov/id For the General Public: www.sba.gov For Lender's: www.sba.gov/for-lenders

Small Business Development Centers - Idaho: www.idahosbdc.org Small Business Development Centers - Oregon: www.bizcenter.org

SCORE – Western Idaho: www.idahotyscore.org Eastern Idaho: www.scoreideast.org

SCORE - Eastern Oregon: www.scorepdx.org How to do business in Idaho: www.idahobizhelp.org

How to do business in Oregon: www.oregon.gov/do business in oregon.shtml

# **SBA Policy Manuals - SOP's**

50 10 - Loan Processing

50 50 - Servicing 50 51 - Liquidation

Over

	7(a) Term Loan	SBA Express	Patriot Express	Export Express	International Trade	Working Capital CAP Lines	CDC-504 Term Loan
Eligibility	For-profit business  Net worth less than \$15,000,000  Net Profit less than \$5,000,000	Same as 7(a)	Same as 7(a) and be owned by a Veteran, or active duty military, or national guard member, or reservist, or current spouse, or widowed spouse of a service member who died during service or of a service connected disability	Must be in operation > 12 months unless otherwise proven export experts and loan underwritten with conventional commercial underwriting procedures	Export Activity	Same as 7(a)  Must sell on credit and create Accounts Receivable  (not notes receivable)	Same as 7(a)  Create I job for each \$65,000 in SBA loan funds
Loan	Up to \$5,000,000	Up to \$350,000	Up to \$500,000	Up to \$500,000	Up to \$5,000,000	Up to \$5,000,000	\$50,000 to \$5,000,000(\$5,500,000 for manufacturers)
Use of Proceeds	Equipment Fixtures Inventory Working Capital Refinance debt Business Acquisition Land - Buildings	Same as 7(a)	Same as 7(a)	Export development activity such as obtaining credit in support of exporting or activities engaged exporting; Stand-By LoC	Acquire, construct, improve or expand fixtures & equipment involved in international trade; working capital; debt refinance	Short Term Working Capital / Operating Needs (Not eligible for delinquent withholding taxes or similar trust funds, floor planning)	Land – Building Equipment with 10 year useful life
SBA Guaranty	85% on loans ≤ \$150,000 75% on loans > \$150,000	SBA Guaranty is 50%	Same as 7(a)	90% for loans ≤ \$350,000 75% for loans \$350,000 - \$500,000	90%	Same as 7(a)	N/A
Collateral	Generally a 1 <sup>st</sup> lien position on assets acquired with loan proceeds. Loan must be 100% secured if assets available.	None ≤ \$25,000 / Same as non-SBA guaranteed Loans  Generally a 1 <sup>st</sup> lien on assets acquired with loan proceeds	Same as SBA Express ≤ \$350,000 Otherwise same as 7(a) Generally a 1 <sup>st</sup> lien on assets acquired with loan proceeds	Same as SBA Express	Generally a 1 <sup>st</sup> lien on assets acquired with loan proceeds (2nd lien possible)	Ist lien on assets (A/R, inventory) and if not using a borrowing base certificate additional collateral to ensure 1:1 collateral ratio	Private lender holds first lien on project property for 50% of the cost  SBA via a CDC holds a second lien for \$40% of project cost (less if a special use property and/or a new business
Loan Payment Terms	7 to 10 yrs for working capital and equipment 25 yrs for real estate	Revolving loans up to 7 yrs 7 to 10 yrs for working capital and equipment 25 yrs for real estate	Revolving loans up to 7 yrs  7 to 10 yrs for working capital and equipment  25 yrs for real estate	Same as SBA Express  No disbursements for transactions completed beyond 7 yrs	Same as 7(a)	Revolving loans up to 10 yrs	SBA debenture 10 yrs for equipment; 20 yrs for real estate  Private lender must have minimum of 7 yrs for equipment 10 for real estate
Interest Rates	Maximum of Prime +2.25% for loans with maturity less than 7 yrs  Maximum of Prime +2.75% for loans with maturity of 7 yrs and over  An additional 1% on loans less than \$50,000 & additional 2% on loans less than \$25,000	Fixed or Variable  Maximum of  Prime +6.5% on loans less than \$50,000  Prime +4.5% on loans over \$50,000	Same as 7(a)	Same as SBA Express	Same as 7(a)	Same as 7(a)	Private Lender loan is negotiated between borrower and lender SBA loan – low fixed rate and fixed payment
SBA Fees	Fee is charged on guaranteed portion of loan. For loans \$150,000 or less is 2.0% For loans greater than \$150,000 up to \$700,000 is 3.0% For loans greater than \$700,000 is 3.5% An additional 0.25% is charged on the portion more than \$1,000,000 The SBA guaranty fee can be financed with the loan						Contact the local CDC for current fees which are generally less than 3.0% and can be financed with the loan